

Passenger Facility Charges

Managing Your PFC Program

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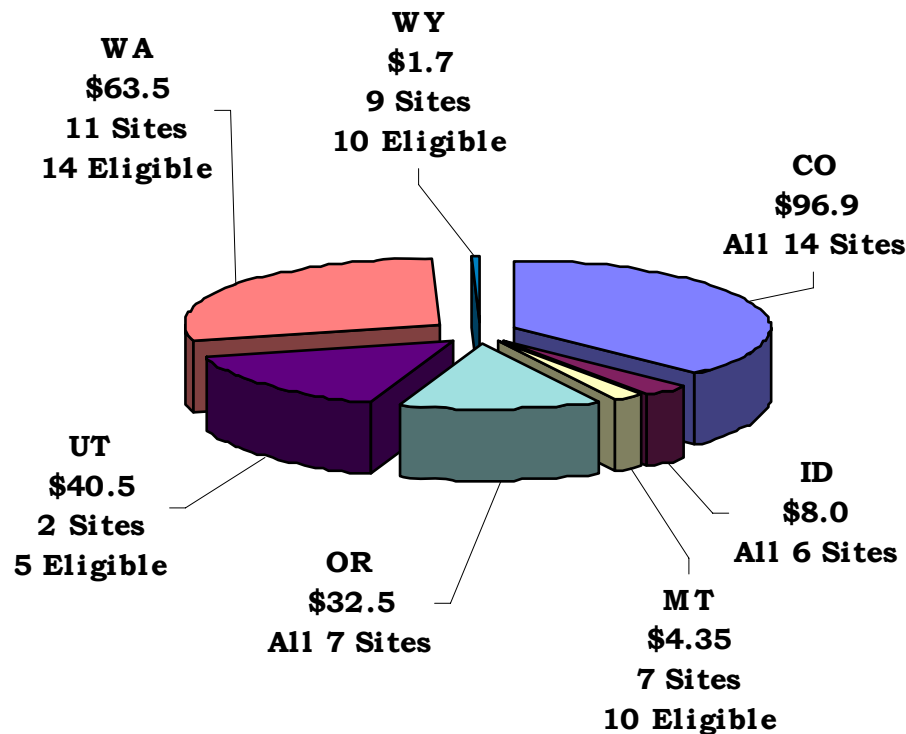
Federal Aviation
Administration



PFC Program and Policy Changes

- **Non Hub Pilot Program (NHPP)**
- **System of Airports Reporting (SOAR)**
 - PFC External Website
- **Problem Areas and Helpful Hints**

ANM Passenger Facility Charge Program (CY 2006)



Non Hub Pilot Program

- **Affects Non Hub and Commercial Service Airports.**
- **Streamlining of the application and amendment process.**
 - Consultation limited to air carriers having a significant business interest.
 - Scheduled commercial service
 - >25,000 enplaned passengers
 - >1% of total passenger enplanements

Non Hub Pilot Program

- **Streamlining of the application and amendment process.**
 - Reduced project information.
 - Public agency submits “Notice of Intent”.
 - Public agency must provide public notice.
 - FAA reviews and issues letter of acknowledgement within 30 days.

Non Hub Pilot Program

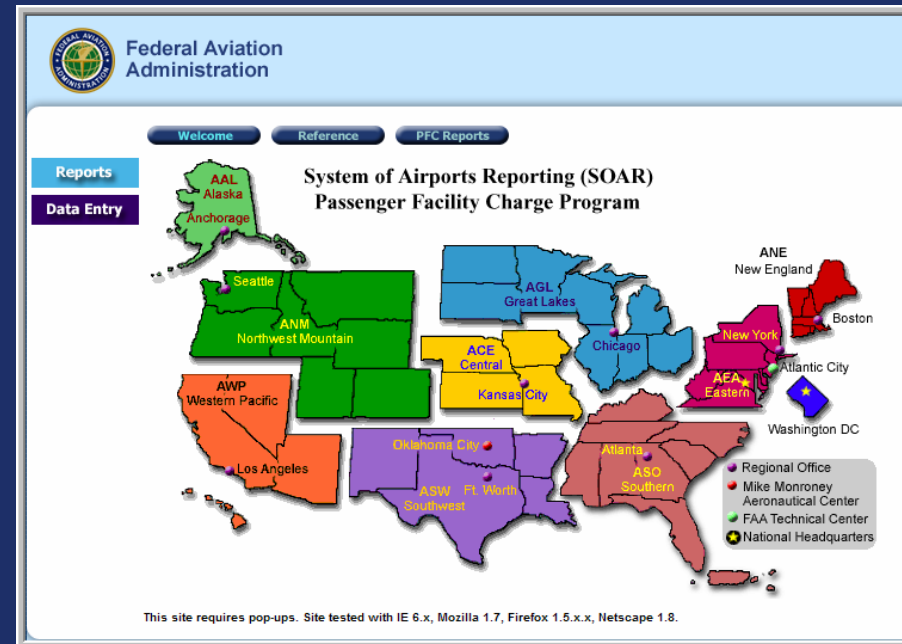
- **Significant Time Reductions.**
 - No Federal Register comment period.
 - 30 day FAA processing period (90 day savings)
 - 30 day notice to impose to carriers (30 day savings).
- **4 month vs. 8 month process.**

Amendments

- **New thresholds for consultation with air carriers.**
 - Change in project scope.
 - Increased PFC level.
 - Increase in any single project cost by more than 25% of the original project amount.
- **No consultation required to withdraw or delete a project.**
- **FAA reviews and issues decision within 30 days.**

System of Airports Reporting

- SOAR PFC External Website allows public agencies to:
 - Monitor their PFC program.
 - Submit quarterly report information online.
 - Receive automated reminders.



System of Airports Reporting

- **You must enroll online**
 - Name
 - E-mail address
 - Mailing address
 - Phone and fax numbers
- **Users will receive automated e-mail confirmation with username and password.**
 - Please ensure that firewall and/or filters accept ARP-SOAR@faa.gov



System of Airports Reporting

- **First of several web based initiatives.**
- **Response has been very positive.**
 - Goal is 100% participation.
- **Appearance will be very different than our previous regional database.**
 - Projects were imported alphabetically and renumbered.
 - Projects may have been broken into component parts.

Status (Default) View

PFC - PA **Select Airport** **Status** **Revenue** **Disbursements** **Reports**

PUBLIC
Status
Public Reports
User Mgmt
Help
Logoff

SAT San Antonio International San Antonio, TX
 SW/TEX P (M) City of San Antonio

Data Display is reflective of FAA Data as of COB:

Application			Legal Charge Dates		Projected	Approved		Financial
App Nbr	Decision	Status	Effective	Expiration	Expiration	Impose	Use	Disbursed
20XX-XX-C		DR				0	0	0.00
2005-04-C	02/22/2005	AP	11/01/2012	04/01/2016	02/01/2016	50,682,244	50,682,244	3,650,696.00
2004-03-U	12/01/2004	AP				0	3,171,626	544,825.00
2003-02-U	07/23/2003	AP				0	76,527,983	8,535,677.00
2001-01-C	06/28/2001	AP	11/01/2001	11/01/2012	03/01/2012	116,417,900	36,718,291	5,853,814.00

Last Data as of	11/30/2006	Approved for Collection	167,100,144
Last PA Update	12/12/2006	Collections	45,079,109
Last Updated By	gtalamantez	Interest	3,104,117
Next Update Due	12/31/2006	Total Revenue	48,183,226
Last Audit Report Received by FAA	08/01/2006	Uncollected Balance	118,916,918
Next Audit Report Due to FAA NLT	06/30/2007	Disbursements	18,584,982
PA Fiscal Year Month End	September	PFC Account Balance	29,598,244
		Legal Expiration Date	04/01/2016
		Projected Program Expiration Date	02/01/2016
		Projected Months to Collect	100

Past Due Projects

FAA Proj Nbr Abbrv	PA (proj) Nbr	PA Title	Phy Start Dt	Phy Comp Dt	
01-011		Replace Remain Overnight Apron	08/04/2004	A 12/31/2006	E
04-001		Conduct EIS.	07/01/2003	A 12/31/2006	E
04-003		Construct elevated terminal roadways.	11/01/2006	E 05/31/2009	E
04-010		Terminal and airfield security.	01/01/2007	E 10/31/2008	E
04-011		Upgrade central utility plant.	01/01/2007	E 03/31/2008	E

User Management View

PFC - PA

PUBLIC


Status

Public Reports

User Mgmt

Help

Logoff



Alerts

Change Roles

Default

Change Password

Edit User Profile

PFC PA Alerts

User Name: Thomas Wade

I wish to receive automated e-mails for the following:

- ☒ (QR) Notification that the Quarterly Report is 30 days past due.
- ☒ (AR) Notification that the Audit Report is due in the next 30 days.

Revenue View

PFC - PA

Select Airport

Status

Revenue

Disbursements

Reports

PUBLIC


Status

Public Reports

User Mgmt

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SAT

San Antonio International

San Antonio, TX

SW/TEX

P (M)

City of San Antonio

Revenue - Public Agency Airport

Approved for Collection

167,100,144

Collections

45,079,109

Interest

3,104,117

Total Revenue

48,183,226

Uncollected Balance

118,916,918

Disbursements

18,584,982

PFC Account Balance

29,598,244

Legal Expiration Date

04/01/2016

Projected Program Expiration Date

02/01/2016

Projected Months to Collect

109

PFC Revenue Forecast for FY 2007

10,893,236

Save

Cancel

Pick CY to Display:

2006

Year	Month	Action	Collections	Interest	Total Revenue	Comments	Last Updated
2006	12	Insert	0.00	0.00	0.00		
2006	11	Edit	903,228.00	0.00	903,228.00		12/12/2006
2006	10	Edit	806,506.00	0.00	806,506.00		11/28/2006
2006	09	Edit	881,695.00	115,540.00	997,235.00	Interest estimated due to FY end closing	11/07/2006
2006	08	Edit	814,808.00	111,580.00	926,388.00	Interest estimated due to FY end closing	11/07/2006
2006	07	Edit	883,274.00	106,383.00	989,657.00	Interest estimated due to FY end closing	11/07/2006
2006	06	Edit	3,062,761.00	269,666.00	3,332,427.00		07/28/2006
2006	05	Insert	0.00	0.00	0.00		
2006	04	Insert	0.00	0.00	0.00		
2006	03	Edit	2,189,381.00	256,122.00	2,445,503.00		12/31/2006
2006	02	Insert	0.00	0.00	0.00		

Disbursement View

PFC - PA **Select Airport** **Status** **Revenue** **Disbursements** **Reports** **Can Select any Quarter**

PUBLIC
Status
Public Reports
User Mgmt
Help
Logoff

SAT **San Antonio International** **San Antonio, TX**
SW/TEX **P (M)** **City of San Antonio**

Disbursements - Public Agency Airport

Quarter End Date **12/31/2006** **Next Page >>**

App-Proj	Action	PA Title	Implementation		Completion		Previously Reported	Current Quarter	Cun
					Physical	Financial			
01-002		Construct Concourse B	01/01/2006	A	10/31/2009	E	8,535,647.00	0.00	8,
01-009	<input type="button" value="Save"/> <input type="button" value="Cancel"/>	Reconstruct Perimeter Road	11/01/2004	A	06/01/2006	A	458,055.00		
01-010		Rehabilitate Terminals 1 and 2	06/01/2002	A	10/01/2004	A	4,615,437.00	0.00	4,
01-011 *		Replace Remain Overnight Apron	06/04/2004	A	12/31/2006	E	780,322.00	0.00	
01-012		Residential Noise Attenuation	04/01/2005	A	02/28/2008	E	544,825.00	0.00	
04-001 *		Conduct EIS.	07/01/2003	A	12/31/2006	E	451,794.00	0.00	
04-002		Construct apron.	06/01/2006	A	04/30/2009	E	407,865.00	0.00	
04-003 *		Construct elevated terminal roadways.	11/01/2006	E	05/31/2009	E	1,090,907.00	0.00	1,
04-004		Install airfield electrical improvements.	09/01/2005	A	04/30/2007	E	137,252.00	0.00	
04-005		Install noise monitoring system.	12/01/2003	A	01/31/2007	E	0.00	0.00	

Reminder that you have a project date requiring updating

System of Airports Reporting

- **Available Reports**

- Enplanements at U.S. Airports Report (I-25)
 - Depicts air carriers and reported enplanements (formerly ACAIS)
- Public Quarterly Report
 - Meets requirements of 158.63
- Amendment Request Form
- Closeout Reports

Typical Problem Areas

- **Charge expiration dates.**
- **Timeliness of submissions.**
 - Applications
 - Amendments
 - Quarterly reports
 - Audits
- **Application Closeout**

PFC Program Dates

- **Each PFC application has a distinct charge effective and charge expiration date.**
 - Dates must reflect actual rate of PFC revenue collection and expenditures.
 - Update all active program dates with each new application, amendment or notice under 158.43c.
- **Authorized to collect to the approved charge expiration date or until total collection authority is satisfied, whichever is earlier!**

Application or Amendment Submittal

- **Applications must be submitted at least 180 days prior to expiration.**
- **Notices of Intent under the NHPP and all amendments must be submitted at least 60 days prior to expiration.**



Application Submittal

- **Three key items must be completed prior to submission:**
 - Environmental review and approval.
 - Airspace review and approval.
 - Airport Layout Plan approval.
- **Necessary for “substantially complete determination”.**
 - Requirement still exists under the NHPP.

Quarterly Reports

- **Revenue collection and disbursement information must be entered into SOAR within 30 days of the end of a calendar quarter.**
- **Corrections can be made for the last 12 months of data.**
- **No additional report to FAA is necessary.**

Audits

- **Must be submitted to FAA within 9 months of the end of fiscal year.**
- **The audit may be:**
 - Performed specifically for the PFC account, or
 - Conducted as part of an audit under the Single Agency Audit Act.
 - To be valid, the PFC program must be specifically addressed.

Application Closeout

- **Each project must be both physically and financially complete.**
 - If Airport Improvement Program (AIP) grants are involved, reconcile final project costs.
 - Enter final disbursement information and project completion dates in SOAR.
 - Final project costs must be in whole dollars.
 - Amend the application as necessary if project costs do not match approved collection amounts.
 - Submit closeout form to FAA.